

ACADEMIC RELEASE FORM

Applicants to Anacapa School must submit a copy of their transcript of grades and credits earned; copies of standardized test scores; and attendance records.

To the Parent /Guardian of the Applicant: Please complete, sign, and submit this request form to the student's current school.

To the Office of the Applicant's Current School: The student whose name appears below is applying for admission to Anacapa School. Please note that this is NOT a request for the student's cumulative record but rather a request for certain information which the admission committee needs in order to evaluate the student's application. Your prompt return of the documents listed below will enable us to act on the student's application in a timely manner. Please mail materials directly to Anacapa School. If you have any questions, please call our school office at (805) 965-0228. Thank you.

- **For sixth grade students:**
Copies of the applicant's report cards from grades 4-6 (to date)
Copies of the applicant's most recent standardized test scores
Attendance records
- **For secondary school students:**
Copies of the applicant's transcript of grades and credits earned to date
Copies of the applicant's most recent standardized test scores
Attendance records

I hereby authorize _____ to release to Anacapa School copies of
(Name of Current School)

the school records of _____ whose date of birth is _____.
(Name of Student) (Date of Birth)

(Signature of Parent)

(Date)

APPLICANTS: PLEASE SUBMIT THIS FORM DIRECTLY TO THE SCHOOL YOU ARE **PRESENTLY** ATTENDING.